

Tallwood High School
General Membership Meeting
1/9/24, 6:00pm (Started 6:45pm due to wind storm)
THS Band Room and Zoom

Agenda

1. **Call to Order**
2. **Attendance**
 - 10% of membership required for quorum at a general meeting. Either the President or Vice-President needs to be present with an additional 3 officers for an executive board meeting to have quorum.
 - **All Board members were present and accounted for.**
3. **CHARMS (reminder) -**
 - Have you been receiving the weekly Band Newsletter from CHARMS? If not, please make sure you email your updated information to Mr. Rossetini or our CHARMS administrator Katie Baynor ASAP.
kbaynor@gmail.com
4. **Quick Thank You** to the Executive Board and all the boosters that have come out to help chaperone, move equipment, build props, fix things, run concessions, etc. Our band program could not be successful without your efforts!
5. **Reports**
 - **Volunteers**
 - **Update on Basketball concessions?**
 - **3 students signed up for the 12th**
 - **Done pretty well. Davida, Renee and Michelle have worked. Marilyn and Amor have helped as well. Javianna Blissett and Xavier Silmon also worked.**
 - **No negative feedback about indoor concessions and was given another warmer.**
 - **Continue to send out request to for additional help.**

Treasurer's Report: Current numbers as of	08 JAN 2024
Current Checking Balance:	\$4105.16
Current Money Market Balance:	\$20068.49
THSBB Scholarship Balance:	\$638.93
Projected Actual Band Accounts Balance:	\$24,812.58

Outstanding Band Fees:	\$8,757.40
12th Graders	\$2092.44
11th Graders	\$3370.60
10th Graders	\$1819.43
9th Graders	\$1474.93
Upcoming fees:	\$2200.00 (Staff Payroll 30 JAN)

*What was the total cost of the concert attire purchase, including the extra shirt \$2025.85 and pocket square \$0.00 gift

*I need to ensure all ensemble fees are applied throughout the program. All concert attire fees were charged on 30 NOV. I suggest the cost increase next year to cover cleaning.

Makes it easier to get the concert attire and marching attire cleaned and that way the sets (concert/marching) does not get separated.

We are going to up the concert attire fee to \$40 and the marching band fee up by \$15 to cover cost of cleaning.

*There are a few more items that need to be ordered; we are awaiting the information from the uniform department.

Five items still need to be ordered to complete this year's concert attire set.

- **Fundraising**

- As an echo from before, we are asking students and parents to volunteer for concessions at home basketball games.
- Students, and only students can earn \$12 when volunteering for basketball.

- **Uniform Committee**

- MAJOR THANK YOU to all our volunteers for getting the students prepared for the first concert. The look AMAZING!
- I think we are set for the remainder of the year.

- **Chairs**

Thank you so much for those parents that have stepped up and volunteered as committee chairs this year.

- Hospitality chair: Chania Stevens (reach out and check?) and Mrs. Crowder
- Concession Co-chairs: Michelle Ballard and the THBB Executive Board
- Tallwood Invitational Chair: Jessica Swafford (AMAZING JOB)
- Sponsor Seeker: Mr. Peters (do we have any motion on sponsors) (reach out and check?)
- Scholarship Chair: Jessica Devine

6. New Business

FINANCES

- Based off our current financial status, I would like to earmark funds to make sure we are set through December 2024.
 - Suggestion to run SnapRaise in August during band camp.
- If after the above funds are earmarked, we have enough to purchase a new marching band trailer, we should begin accepting quotes for not only the trailer but the wrap as well.

PRE-ASSESSMENT CONCERT

- Just need help with concert attire for both Tallwood Bands.
- Will need three \$100 gift Visa Gift Cards for our adjudicators that are coming to give their valuable feedback to our band program.

Going to utilize Zelle and checks. Not Gift Card.

- David Enloe
- Brian Walden
- James Reid

ALL-VA AUDITIONS

- Transportation Update: Thank you Dr. O'Meara
 - Tallwood is covering all transportation
 - Tallwood is covering all hotel (\$501.99)
- Students will need their per diem for meals. (\$64 or updated government rate in sealed envelope) There are six students that will need meal money for dinner Friday night, lunch and dinner Saturday night.

CONCERT BAND ASSESSMENT

- The Tallwood Band Program runs Concert Band Assessment at Tallwood HS.
- Main areas of volunteers are as follows:
 - Explanation of what our students do.
 - Explanation of how the Band Program runs the event.
 - Hospitality:
 - Thursday: heavy appetizers for 10 adults
 - Friday: full meal for 12 adults
 - Saturday: Filipino for Lunch for 10 adults
 - Drinks, hard candy, utensils, cups, tableware, etc. all weekend
 - We are in need of volunteers that weekend for multiple aspects of the Tallwood band program.
 - Registration on all three days:
 - Thursday 12:00noon-7/8:00pm
 - Friday 12:00noon-8:00pm
 - Saturday 9:00am-4:00pm
 - Stage Crew: An adult to over setting up each ensembles set-up

- Thursday 2:30pm-7/8:00pm
- Friday 2:30pm-9:00pm
- Saturday 9:00am-6:00pm
- Are we going to offer concessions?
 - THSBB will offer concessions
 - Pre-orders from band? Ross can ask at District Band.

HARRY POTTER IN CONCERT

- 50 tickets were purchased for HP in Concert, Saturday, March 23rd, 2024 2:00pm Chrysler Hall, Norfolk.
- 45 tickets will be available for those students who have their band fees paid in full. (40+ students requires 5 chaperones. Mr. Ross and Lindsey Eskins will be 2 of those 5 chaperones. Three other adults are needed to go.)
- Using the school system's buses to drop/pick up at Chrysler Hall will cost approx. \$80
- Full cost of the trip for the band program is approx. \$2,440.00. Divided by 45 to cover the cost of the chaperones, the trip per student should be approx. \$55.00.
- How can we select 3 other parents? Ross would like to have seasoned chaperones on this trip; March 23rd, 2024 8:00-10:00am.

APPLEBEES FUNDRAISER

- We would like have a breakfast pancake fund raiser at Apples the morning of the HP In Concert Field trip; March 23rd, 2024.

All organizations will be charged sales tax, unless they can provide valid tax exemption documentation. Also, for every ticket redeemed on the day of the event, \$4 will be given back to Applebee's.

The reservation you make on www.PotomacDiningServes.com is invalid until you provide the required **non-refundable \$100** deposit to the Applebee's manager within 5 days of your initial reservation. The manager will then approve your date and you will receive an email that reads "[NAME], Your [EVENT DATE] Applebee's Flapjack request has been accepted."

Responsibility of Applebee's:

- Provide facility (location), kitchen and management staff.
- Provide plates, silverware and glasses.
- Order food/ingredients and prepare food.
- Make the event turn-key for organizations by supplying tickets and flyers for groups to copy and advertise.

Responsibility of Organization:

- Advertise and promote the event utilizing tickets and flyer provided by Applebee's.
- Provide volunteers to **greet, seat, serve and clean up.**

- Print and sell tickets (recommended selling price is \$10 - 12 per ticket)

Applebee's has the right to deny any Flapjack Fundraisers. Should your organization not meet one of our approved categories your request to host a Flapjack Fundraiser may be denied.

- Board needs to figure out financial disbursement.
- Need to secure date via Applebees and manpower needs
- Survey membership could we do this? What are they able to do?
- Board will make a decision on yay/nay based off membership survey result.

LOOKING AHEAD

- Scholarship Committee: lets get that lined up now.
- Awards: we need to take inventory of the awards upstairs and place an order so that we are not waiting for them at the end of the year.
- Noah Richardson has asked to compile the Friends Video.
- 2024-25 Board Members: we need to be seeking the next folks to replace this wonderful group of people.

7. Next Meeting

- There will be a General Board Meeting in February, **confirmed date Wednesday Feb. 7th 7:00pm while Wind Ensemble is rehearsing.**
- I NEED A DIGITAL COPY OF ALL MINUTES ASAP. **(Due Sunday January 14, 2024)**

8. Announcements:

Adjournment: All minutes from previous meetings are and available at tallwoodband.com. Please contact the Booster President for a copy of the minutes.

Meeting adjourn 7:43pm.