

**Tallwood High School**  
**THSBB Executive Board Meeting**  
**8/10/21, 7:00pm**  
**THS Band Room**

**Agenda**

1. **Call to Order** - Mr. Rossetini at 7:04pm
2. **Attendance** - 10% of membership required for quorum at a general meeting. Either the President or Vice-President needs to be present with an additional 3 officers for an executive board meeting to have quorum.
  - Renee McCroskey
  - Davida Wright
  - Rebecca Edwards
3. **Do we have any guests tonight?**
  - Dale Kelly – Pit Chair
  - Tina Hazard – Invitational Chair
  - Jenita White – Concessions Chair
  - Samantha Morrissey – New Parent
4. **Reports**
  - Volunteers
    - Drum/Guard Camp
    - Band Camp
    - Concessions for the first two football games; Thursday 9/2 and Friday 9/10
    - Parents in stands for games
  - Treasurer's Report: reported vs. actual
    - Current Checking Balance: \$13,954.63
    - Current Money Market Balance: \$4,118.82
    - Pending Deposits: \$0.00
    - Total projected Checking Balance: \$13,954.63
    - Outstanding payments: \$2,000 Marching Monks, \$350.00 Sofia Kadi
    - Projected Actual Band Accounts Balance: \$15,723.45
  - **Fundraising**

- Update on the three fund raisers being offered and the times:
  - Charleston Catalog Fundraiser Aug 19-Sept 24
    - All online catalog direct ship sales. We will be credited for all purchases made online through 12/3/21. Forms and supplies have been received and delivered to Ross to be handed out during Band Camp.
  - Snap-Raise Campaign from October 6-Nov 3
    - Ross is working with the company to setup campaign. Looking forward to see how successful a second run will be.
  - Pee Jays Fruit from Nov 15-Dec10
    - Another online catalog with direct ship sales
  - Potential Craft Fair
    - Davida was contacted by a new parent, Monica Lewis who is interested in organizing and running a Craft Fair in the fall. She brings experience from previous volunteer opportunities in Washington state. Renee has a contact who sells at a number of the local craft fairs. She will reach out to her contact to see if there is a list available to schedule the least number of local conflicts. Ross needs a couple of dates to submit to Dr. Avila so that we are able to book the school.
- What is the new basic menu for the concession stand?
  - Jenita is still working on the final menu and pricing. She wanted to have confirmation of the current regulations. We will be following the CDC Guidelines and the lead of the Baseball Concessions until VBCPS issue update regulations.
- Are the tablets up-to-date? If not, when can that happen?
  - Jenita will be following up with this by Friday, 8/13/21
  - (Should we make a large sign to explain price increase?) No. The consensus is that most people won't remember the previous pricing. If it becomes an issue we will create a sign at a later date.
- Uniform Committee
  - Uniform fittings: we need to have a better process for the students. Pants and jacket numbers should be recorded on each student's sheet so that we can input information into Charms. How can we help with that?
    - Samantha is interested in learning the process and helping with the fittings as well as managing and maintaining the uniforms.
    - Renee will take Samantha and show her the uniforms.
  - Shoe fittings
  - Shirt design and order was sent to Rebecca this morning to forward along to Ms. Betty.
    - Waiting to hear back from Miss Betty

- Hoodie update was sent to Davida. When fees are paid off, they get their hoodie.
- Gloves: need to know if any need to be ordered.
- Guard is recycling an old uniform. They need to be fitted during camp.
- **Hospitality**
  - Staff meals for camp? I saw there has been a sign-up. What happens when no one signs up to feed the staff?
    - Consensus is we will feed them with the kids if there are no signups to provide a meal.
- **Band Camp**
  - Student meals for camp. What are we doing nights 1&2? Cost per kid?
    - Nights 1&2 will be covered by donations from the school system. The remaining nights will be a cost of \$5/per meal. It will be an all or nothing pre-pay for the week. It will lessen the challenges.
  - Potluck Flier for Friday night. Band will be split in half to provide food. Boosters will provide drinks.
  - Khaki shorts for performance
  - Check on the trailer
  - Assemble DM podium -Dale
  - Panels need to be flipped so it's just black
    - Dale will work with the volunteers to get these flipped. We have two confirmed parents, Will Hazard and Jason Staples, who will be up to assist with the transition of the panels.
  - ALL Uniform fittings (guard, band, shoes, gloves)
  - The infamous drop off the jacket. • what to do?
    - We will continue to use the price tag method and reassess after the season to see where we stand towards the purchase of the new jackets.
  - We need a specific set of directions for volunteers when they arrive (i.e. – directions for parents who are outside at night with the kids, directions for parents helping with uniform fitting, directions for helping with dinner, etc.)
    - Davida is taking point on this and will have it ready for Monday.
  - Treasurer contacting all families behind on payments that do not have a payment plan.
  - Pending Expenses – carts vs. tires. Which is needed? Dale will review the carts on the trailer and separate which can be repaired and which need to be replaced.

## 5. **Marching Band Tower**

- Still need a volunteer contractor for labor
  - Davida has a point of contact that will come by to discuss with Ross next week during camp.

## **6. New Business**

### **○ Invitational Update**

- Tina Hazzard, Invitational Chair
  - Has flyer prepared to be handed out at the potluck night during band camp.
  - Tina will reach out to Tracey to see if she will help with the program again. If she is unable to help, Rebecca will step up and manage the program. We will print fewer copies and encourage the virtual program
  - Costs – Judges dinner, Awards, and two hotel rooms. Ross has removed a judge from the competition and we will be reducing the number of awards presented.

### **○ Water and Granola**

- Renee will reach out to her contacts at Kroger to see what can be donated to the band regarding cases of water and granola bars.

## **7. Next Meeting**

- Potluck Parent Preview, August 27<sup>th</sup>, 7:00pm is a general membership meeting

## **8. Announcements: None**

**Adjournment 7:53pm**

All minutes from previous meetings are up-to-date and available at [tallwoodband.com](http://tallwoodband.com).