

**Tallwood High School Band Booster
Executive Board Meeting, 8/29/24, Tallwood Band Room**

Agenda

1. **Call to Order** 6:03 pm

2. **Attendance**

- 10% of membership required for quorum at a general meeting. Either the President or Vice-President needs to be present with an additional 3 officers for an executive board meeting to have quorum.

3. **Reports**

- Treasurer's Report Current numbers as of 21 AUG 2024@1414
 - Current Checking Balance: \$ 4,716.76
 - Current Money Market Balance: \$16,141.47
 - **Pending Deposits: 0.00 WE NEED YOU TO PAY BAND FEES**
 - THSBB Scholarship Balance: \$1,791.64
 - Projected Actual Band Accounts Balance: \$22,649.87
 - Projected Actual Band Expenses for AUG: \$14,573.41
 - Projected Actual Band Accounts Ending Balance: \$8076.46

- Current Outstanding Fees: \$22,120.84
 - Seniors: \$6276.76
 - Juniors: \$4049.66
 - Sophomore: \$6857.42
 - Freshman: \$4937.00

Carryover balances 2023-2024 (-\$2,478.78)

Upcoming expenses for August

- Insurance: \$190
- Staff Payroll: \$3005
- Ben Carr Webmaster (monthly): \$90
- Trey Harris Drill Writer (biweekly through OCT): \$615.38
- Kyle Harrington Winds Music Arranger (biweekly through OCT): \$500

- Nick Merillat Perc Music Arranger (biweekly through OCT): \$500
- SpeedPro vinyl props (biweekly for 90 days): \$215
- Venture Tours Bus Co. (due 7 SEP current balance \$3845): \$400
- Venture Tours Bus Co. (due 14 SEP current balance \$3830): \$400
- Concession Stand: \$5000(estimate)
- Competition Fees: \$890
- Staff Shirts: \$495
- Student Hoodies (54@\$45=\$2430: biweekly through OCT): \$405
- Student Show Shirts (98@\$30=\$2940: biweekly through OCT): \$490
- Veil for Color Guard and Props: \$260
- Tresona Music Copyrights: \$1030
- Music & Arts trombone stands and SD stick pouches: \$178.03
- TOTAL \$14,573.41**

Upcoming expenses for September

- Insurance: \$190
- Staff Payroll: \$2985
- Ben Carr Webmaster (monthly): \$90
- Trey Harris Drill Writer (biweekly through OCT): \$615.38
- Kyle Harrington Winds Music Arranger (biweekly through OCT): \$500
- Nick Merillat Perc Music Arranger (biweekly through OCT): \$500
- SpeedPro vinyl props (biweekly for 90 days): \$215
- Venture Tours Bus Co.: \$3445
- Venture Tours Bus Co.: \$3430
- Staff Hoodies: \$135
- TOTAL \$12,105.38**
- There are students that have dropped band and still owe outstanding fees. What are the next steps to try and collect what is still owed? ****3 students have dropped recently and still owe money**

and still in cut time. Those parents need to be removed from cut-time as well. If we are going to take student fees to a collections agency, we will need to add that to the handbook. It can come out of taxes, but that money does go back into the general pot not the boosters. 22-23 year the fees can be enforced.

- Should we add a line item stating, "monies lost"??

4. **Volunteers**

- Where to find the links when you get a text from Charms
- Upcoming Meeting Thursday 9/5, starts at the Football Stadium Concessions Stand
- Quick Job Descriptions (see handout)
- Recognition

5. **Parent Preview Recap**

- Parent Preview was a success and many families attended as well as attended the General Meeting
- Budget was passed.
- Treasurers Report Reviewed
 - i. Emphases on paying marching band fees
 - ii. Reminded to reach out to the treasurer for any questions

6. **Fundraising**

- Go Live Date for Snap Raise is September 12th. Students to upload emails and set-up profiles in class, week of Sept 3rd.
- Snow Cones – JV/ Brandon Games? [JV Games](#)
- Sundae Scoops- Varsity Games? [Volleyball inside on a cart- still working football games too](#)
- Marco's Pizza - [Denmark is the contact and he is ready to help where we need him](#)
- Apple Bee's – Help with Grill, Cash-ola Nights – it might be a last minute with staffing. We will staff it if not with high expectations. Grill is the money maker. We would love to look into pancake dates.

7. **Saturday Practice 9/21**

- Needs that day are watching the students during lunch time. Potentially helping finalize uniforms for the next weekend as well as all travel needs.
 - [Max time is 9am-6pm to prep for double comp](#)

8. **Volunteers**

- Thursday, September 5th -- Volunteer meeting at the Concession Stand—test out the tablets that meeting
- 7:45pm Front Ensemble Crew to the practice field to help – ramps were added to help with instrument moving. 2 now and 2 more.

9. Apparel Update

- T- Shirts Delivery Date?
- Sweatshirt Delivery – kids must sign off when they pick it up, so they cannot say they didn't receive it.
- Due to heat/weather—black show shirt and pair of shorts in lieu of full uniform
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10. Update on Uniforms from G2

- Email from G2 received Thursday 8/29 6:05am, sent from G2 Wednesday 8/28 5:13pm
 - Awaiting update on performance tops
 - If we switched to the updated bibbers for this order, we could have them by 9/11. President of G2 recommends this switch.
 - From e-mail: “The main uniform parts are far behind other orders that were placed many months ago and thus aren't in the near future of being completed. “
 - Ross replied with the following:
 - Requested pic of new bibber to compare to ours so a choice can be made
 - Requested potential delivery date of older style bibbers if new style of bibbers were drastically different than what we have.
 - Requested if the older style is no longer being made and/or being phased out
 - Asked for update on any of the white Drum Major uniform parts
 - Requested clarity on soft top (is it the vest or the short sleeve new shirts)

11. Track sale of drinks

- 56 drinks for \$50?
- No offers for the Gatorade and the water. Only the sodas.

12. Follow- Up

- Staff – we can send out if parent request “we are aware of the absence”. Staff is concerned that if they are late, out or leave early they are being docked time/money. How detailed does the boosters what it? Ross will send emails just for boosters to know when staff is out.
- By-Laws Review – Ross will provide feedback and an additional meeting as it is time heavy. President and AP piece needs to stay as way to cover the VBCPS side.

13. Trailer

- Drivers: Clonts, Reid, Herrity, Tony
- Davida to coordinate the rental and pick up of the trailers
 - i. Anyone have access to the base MWR? Amanda?
 - ii. Cost –it’s a weekend rate. Pick up Friday morning 8am
 - iii. Size – 6x12 that is \$80 week. \$195 for the week. for the weekend at Oceana. Usually go through Little Creek largest was a 7x12.
 1. Ross prefers to have them on property for access to plan for space and configuration
 2. Reserve 2-3 7x12 for comps
 3. Need to see if these 4 people can drive the 28th and will we be able to get these trailers?
 4. Drum major Platform only need its own trailer due to its size
 5. Can boosters credit Lucas’s account for work his father does for the moving platform or reimbursement depending of Lucas’s account – board members agree on reimbursement because Lucas is paid up

14. Director’s Items

- Platform: request the any materials bought for the platform through Greg Repinski be reimbursed to him/or Lucas’ account.
- He and the team have put in close to 20 hours of work and we are not close to being done. Lots of modifications need to be done in order for it to be portable.
- Follow-up email was sent on Wed. 8/28 at 4:25pm to Spartan’s President to find out what is going on with the veils and they are not here yet.

15. Adjourn – 7:02 PM

Tabling by-law meeting after marching season due to the time heavy meeting

JV games – Snow cones

Varsity games – Sunday scoop