

**Tallwood High School Band Booster
Executive Board Meeting, 9/22/25, Tallwood Auditorium**

Agenda

1. Call to Order – 6:35 pm

- In attendance: Mr. Rossettini, Brittany Currin, Ashlee McCants(on phone), Amanda Bell, Megan Glomski, Elizabeth Sokol, Michelle Bullard, Thomas Bell

2. Attendance

- 10% of membership required for quorum at a general meeting. Either the President or Vice-President needs to be present with an additional 3 officers for an executive board meeting to have a quorum.

3. Treasurer's Report: *Current numbers as of September 23*

- Financial Report (see additional documentation)
- Concessions Report (see additional documentation)
 - Ashlee is running the concession, Michelle picking up the order, Davita is ordering what goes on in the stand.
 - We are not seeing what is being ordered prior to the day of pick up
 - Ashlee has requested receipts of what is being ordered so she can start making the orders, and would like to change what is being offered as some things are not moving.
 - One game ran out of burgers, and both games have re-ordered pizza
 - Homecoming game is also the 8th-grade night, and it will be a heavier crowd
- Next steps to collect outstanding band fees?
 - After SnapRaise is finalized, we can get a better judge of the remaining band fees

4. Volunteers

- Report for JV Football this week
 - Concessions is fully-staffed with volunteers as of 9/22/25 (multiple parents ended up no-showing for their shift)
- Report for Parade Volunteers
 - If volunteering for parade...no chaperone will ride on motorcycles
 - 4 buses and 4 mandatory volunteers (board members)
- Report for Hickory Comp: Chaperones, Front Ensemble Crew, Trailer Drivers, Truck Driver
 - 24 volunteers(adults) as it stands today
 - Front ensemble needs a minimum of 20

- Parents could have simple tasks to complete to get on and off the field faster and smoothly
 - Reimbursement for Trailers (from 10/3/25 minutes)
 - Not being offered as it affects the 501C guidelines
 - This is being investigated by Mr. Ross
- Concessions Report. How are we tracking for \$15,000 in concessions profit?
 - Well on our way to make the profit goal for the season
- What is the overall process for ordering food to stock the concessions stand moving forward?
 - Ashlee would like to start ordering as soon as possible
 - Kona Ice can attend JV games, but not Varsity games
- 3 Amigo's has donated \$1,267.00 to the Tallwood Band thus far. Cashola night on Wednesday, 9/25 at 5:00 pm.
- SnapRaise as of 9/23/25 is \$34,112.00. 10 days remaining to push towards the goal of \$40,000.00!
- Show shirts for parents are being distributed. An email was sent out on Monday for those who did not pay. If shirts are not paid for by Friday, Sept 26th, they will go to the next people who want them.
- Sponsorship Program: Any update on a new sponsor?
 - State Farm—Looking into a follow-up through next year as well.

5. Upcoming Events (all updated on tallwoodband.com and in CutTime)

- The first competition is at Hickory High School on September 27th. Itinerary posted online, sent home with students and sent home via CutTime.
 - Depending on the weather, it could hinder where the band performs at Hickory. Tallwood will attend and perform rain or shine.
- Oct. 4th: Landstown Competition. Talk through day.
 - Rehearsal in the morning and head to Landstown in the evening
- Oct. 11th: Sportsplex Competition. Talk through day.
- Oct. 17th: 8th Grade Night Homecoming Football Game
 - Band eats Pizza purchased by THSBB with 8th graders before the game.
- Oct. 18th: Timbaland Parade and Mills Godwin Competition. Talk through day.
 - School buses will need to be used in order to save an upwards of \$5,000.00.
- Oct. 25th: Tallwood Invitational:
 - Need Hotel Room with 2 beds for 2 judges
 - Donated room? Crown Plaza on Bonney Road
 - Need to review Binder with Invitational Chair

- Elizabeth will email Mary Hendricks to get a quote for outdoor large sign to state “no cars—only busses, trailers” (5x5 at the smallest size)
 - Mr. Bell would like parking wands this year
 - Donations of tents (LABELED the tent and cover) and ice chests
 - Online program by the QR code, Ashlee will get sponsors(text and logo) so Thomas can add to the program
 - Volunteer sign ups are ready to get published
- Oct. 30th: Halloween night for the band.
 - Band students will have the opportunity to dress in costume unless Admin says no.
- Nov. 7th: Senior Night Football Game
 - Boutonnieres for seniors.
 - Senior ceremony in the auditorium.
 - Senior night vinyl banners.
- Band get-togethers in November and December. Ideas from the board?
 - Band fees would need to be paid off to go to events
 - Apex
 - Bowling
 - Top Golf

6. Band Director Education Fund Items

- Virginia Music Educators Association Professional Development Conference
 - Ross will take care of the hotel, parking, registration, and drive his own vehicle.
 - Requesting open PO for NEW music and any equipment needed for the band.
*Ross has not bought anything at the VMEA conference in over 15+ years. This is simply for protocol for MIDWEST.
 - Will need per diem for Tuesday, Nov. 18, through Nov 22.
 - 11/18 lunch through 11/22 dinner
 - Norfolk Current Government Rate for November [HERE](#).
 - \$68/day, 5 days, \$340.00.
- MIDWEST International Band and Orchestra Clinic—Board Approved
 - Conference Registration
 - Need to book a round-trip flight
 - Hotel at the venue 12/16/25-12/20/25
 - Chicago Current Government Rate for December [HERE](#).
 - \$92/day, 5 days, \$460.00.
 - Requesting open PO for NEW music and any equipment needed for the band.
 - This would be 100% for NEW music and equipment.

- Anything over \$500 would need Board approval.
 - Ross doesn't foresee this happening.
- Requesting additional funds for UBER transportation per day.
 - Ross will always be splitting transportation with other directors.

Meeting Concluded: 7:31pm

Treasurer's Report: Current numbers as of 23 SEP 2025 @ 1153

• Current Checking Balance:	\$21,808.41
• Current Money Market Balance:	\$2,742.48
• THSBB Scholarship Balance:	\$1,791.64
• Pending postings (Hickory, Godwin & Best Deal)	\$1,358.34
• Projected Actual Band Accounts Ending Balance:	\$24,984.19

Upcoming expenses for September

• Staff Payroll:	\$2,865.00
• Communique (panels):	\$2,031.00
• Penske rental:	\$250.00

TOTAL: \$5,146.00

Upcoming expenses for October

• Insurance:	\$229.00
• Staff Payroll:	\$2,840.00
• Ben Carr Webmaster (monthly):	\$90.00
• Trey Harris: (monthly)	\$800.00
• Nick Merillat: (monthly)	\$500.00
• Penske rental:	\$500.00
• Invitational Payroll	\$3,000.00
• Trophies	\$900.00
• Senior/8 th Grade night	\$500.00

TOTAL: \$9,359.00

Upcoming expenses for November

• Insurance:	\$229.00
• Staff Payroll:	\$2,765.00
• Ben Carr Webmaster (monthly):	\$90.00
• Nick Merillat: (monthly)	\$500.00
• Elite Diamond Enterprises, LLC	\$2,064.90

TOTAL: \$5,648.90

OUTSTANDING BALANCES:

• Freshman:	\$3,840.00
• Sophomore:	\$4,159.00
• Juniors:	\$5,274.32
• Seniors:	\$3,490.95

TOTAL OUTSTANDING: \$16,764.27

Concessions Operations (Weekly)	28-Aug-25	12-Sep-25	17-Sep-25	Column2	Column3
Marcos	\$161.50				
Sam's	\$0.00	\$380.28	\$252.81		
Sam's	\$397.83	\$0.00	\$0.00		
Sam's	\$0.00	\$0.00	\$0.00		
Walmart	\$130.55	\$208.00	\$207.88		
Walmart	\$55.82	\$41.00	\$0.00		
Walmart	\$285.85	\$21.07	\$0.00		
Resturant Depot	\$222.14	\$181.58	\$100.17		
Kroger	\$151.50	\$0.00	\$0.00		
Amazon	\$105.29	\$167.41	\$0.00		
BJ's	\$194.59	\$265.95	\$0.00		
Propane Tank Refill	\$0.00	\$55.10	\$0.00		
Square Fee	\$118.12	\$77.28	\$32.04		
	\$1,823.19	\$1,397.67	\$592.90		
Payments	\$6,714.00	\$3,092.50	\$940.46		
Kid's Meals	\$296.00	\$223.00	\$0.00		
Sundae Scoops	\$0.00	\$0.00	\$0.00		
Popcorn Truck	\$0.00	\$221.00	\$0.00		
Tips	\$0.00	\$0.00	\$0.00		
	\$7,010.00	\$3,536.50	\$940.46		
Profit & Loss	\$5,186.81	\$2,138.83	\$347.56		

Marching Band Season

\$3,813.76

\$11,486.96

\$7,673.20